



Northern Oregon Corrections  
Gilliam – Hood River – Sherman – Wasco  
201 Webber Street, The Dalles, OR 97058

## **NORCOR Board Meeting**

April 18, 2024

10am-Noon

NORCOR Juvenile Facility Conference Room  
211 Webber Street, The Dalles, OR 97058

### **AGENDA**

To view and participate in the live meeting via the Zoom Platform, you may access the link on the Website to join the meeting. Once you “join” the meeting you will be able to view and listen to the meeting.

Join Zoom Meeting: <https://zoom.us/j/8323818500> One tap mobile: 1-253-215-8782 PIN: 832 381 8500

#### **1.0 Call to Order**

1.1 Welcome and Introductions

1.2 Additions or Deletions to the Agenda

1.3 Consent Agenda: (Items of routine nature: documents previously discussed, and reports provided to the Board for review purposes – not all items require a vote, but acceptance of the packet)

**1.3.1 Minutes – Board Meeting March 21, 2024**

#### **2.0 Public Comment (10 minutes)**

The NORCOR Board is committed to the public process and will consider all public testimony seriously. Please send written comments to [inquiries@norcor.co](mailto:inquiries@norcor.co) with the subject line labeled “Public Comment” by April 17, 2024, 8am. Verbal testimony will be accepted during the meeting.

#### **3.0 Business Item**

3.1 Finance Update

**3.1.1 February 2024 Financials Statements**

3.2 Warm Springs contract - Joyce Orendorff, Jail Commander

3.3 Klickitat County discussions - Joyce Orendorff, Jail Commander

3.4 **Proposed letter of Support for Gorge Recovery Center**

#### **4.0 Administrative Updates**

4.1 Coalition Update(s)

4.2 Oversight Committee Update(s)

4.2.1 Sheriff’s Oversight

4.2.2 Juvenile Director’s Oversight

4.3 Board Member Update(s)

#### **5.0 Adjourn**

5.1 Next NORCOR Board Meeting will be May 16, 2024 at 10:00 am



# NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman  
201 Webber Street  
The Dalles, OR 97058  
541-298-1576  
Fax 541-298-1082



## NORCOR Board Meeting

March 21, 2024

**Preliminary Business** – The NORCOR Board meeting was held as a hybrid meeting offered on two platforms; by ZOOM and in person at the NORCOR Juvenile Detention Facility at 211 Webber Street, The Dalles, OR.

**Board Members** – NORCOR Board Chair- Commissioner Scott Hege (Wasco), NORCOR Board Vice Chair- Judge Joe Dabulskis (Sherman), Secretary/Treasurer- Commissioner Pat Shannon (Gilliam), Commissioner Ed Weathers (Hood River).

**Oversite** – Sheriff Matt English, Juvenile Director Amber DeGrange

**Other Attendees** – Joyce Orendorff, Nichole Biechler, Laura Westmeyer, Dale Whipple, Daniel White, Rebecca Beitel, Tim Schechtel, Barb Harris, Connie Krummrich, Corliss Marsh, Bill Boyden, Amber DeGrange, Dan Lindhorst, Red Stephens.

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1.0 Call to Order called to order 10:05 – the meeting was called to order by Board Chair Scott Hege.

1.1 Welcome and Introductions

1.2 Additions or Deletions - to the agenda no additions or deletions

1.3 **Consent Agenda** -

1.3.1 **Minutes** - Board Meeting February 15, 2024.

Ed Weathers made a motion to approve the consent agenda, his motion was seconded by Judge Dabulskis.

2.0 **Public Comment** – There was no public comment.



# NORCOR

## CORRECTIONS FACILITIES

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### 3.0 Business Item—

- 3.1 OYA/CEOJJC Bed Rate update - Detention Manager Daniel White was happy to report that after extensive negotiations with Oregon Youth Authority, he was able to secure an increase in the bed rates from \$165 a day to \$249.11 per day which is a 67% increase. Daniel White gave an overview of all current pending negotiations and explained the contractual boundaries on numbers of youth housed. The number of youths allowed may change in the future and will be addressed during the next negotiations with OYA.
- 3.2 Wasco Cultural Trust Grant - Detention Manager Daniel White shared that Juvenile Detention received a grant for \$2000, Wasco County has generously offered to fund events for the youth from the Cultural Trust in the future. He shared his appreciation for the cultural access for the youth, helping them to retain ties to their heritage. There is another event scheduled in May. There will be a mariachi band, food and entertainment for the youth and all attendees.
- 3.3 Summit Contract Extension - Jail Commander Joyce Orendorff shared that she had not yet received feedback on the contract extension or changes from Attorney Laura Westmeyer. Laura Westmeyer shared areas within the contract that may require changes including contract limited liability and attorney fees. Commander Orendorff explained that the new contract would include a micro market which would provide a location for staff to take a break, they would also be able to purchase healthy fresh food choices as most staff cannot leave the facility while on shift. This will be at no cost to NORCOR. Pat Shannon made a motion to approve the Summit contract subject to negotiations with legal counsel and the Jail Commander. Judge Dabulskis seconded his motion.
- 3.4 Viapath Contract - Jail Commander Joyce Orendorff will be working with Laura Westmeyer on the new Viapath contract. The updated contract will include replacing the two kiosks in adult booking and in the lobby of the adult facility. There is no cost increase associated with updating this contract. Judge Joe Dabulskis made a motion to approve the Viapath contract pending legal and the Jail Commander negotiations. Pat Shannon seconded the motion.
- 3.5 Write-Off Policy follow-up - Business Manager Nichole Biechler gave an overview of the write-off policy. The consensus was that all of the board members agreed. There was no need for a vote.



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3.6 Tree removal and replacement – Nichole Biechler explained that there seems to be some confusion about whether diseased trees in front of the buildings may be removed. Dan Lindhorst clarified that there was an original agreement when the facility opened, that the city required a certain number of trees. Nichole Biechler will be in contact with the City of The Dalles.

### 3.7 Finance Update

3.7.1 January 2024 Financials Statements – Finance Manager Dale Whipple gave an update on current financials.

### 4.0 Administrative Updates

4.1 Coalition Update(s) – Connie Krummrich – The Coalition has been keeping up with the changes in Measure 110 along with the implications of how it will affect NORCOR and the community. They have remained in contact with NORCOR medical regarding staffing. The Coalition is working on community education outreach. Tim Schechtel and Nichole Biechler will be attending a community affairs council meeting sponsored by the Chamber of Commerce where they will give an overview of NORCOR. They are hoping that the community will be more educated about NORCOR and how we are all working together to help people.

### 4.2 Oversight Committee Update(s) -

4.2.1 Sheriff’s Oversight – The Sheriff’s meeting is coming up on April 2<sup>nd</sup>.

4.2.2 Juvenile Director’s Oversight – Amber DeGrange shared that they met in March.

Daniel White recently submitted rate negotiations with CJAC so their rate can be reflected similarly to the rate he negotiated with the Oregon Youth Authority. They are excited for the progress Daniel has made.

Amber noted that the new trifecta of Jail Commander, Detention Manager and Business Manager are a very affective team.

They would like to express their appreciation to Wasco County for the Cultural Trust Grant for providing the culturally diverse celebrations for the youth.

They have been discussing Senate Bill 745 in which requires Juvenile Departments to screen youth for vulnerability to sex trafficking. It has been an ongoing dialog within Juvenile agencies, they have been discussing what screening will look like with Juvenile Detention staff.



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4.3 Board Member Update(s) - Commissioner Pat Shannon spoke about Ballot Measure 110 and the Gilliam County standpoint. They have begun working through the process of what the changes will mean for their county and how to address it.

5.0 Executive Session pursuant to ORS 192.660 (2)(h) to confer with legal counsel -

6.0 Adjourn

6.1 Next NORCOR Board Meeting will be April 18, 2024, at 10:00 am -

6.1.1 Nichole will be absent -

Respectfully submitted by:

Rebecca Beitel

Rebecca Beitel  
NORCOR Admin Assistant

4/13/2024

Date

\_\_\_\_\_  
Commissioner Scott Hege  
NORCOR Board Chair

\_\_\_\_\_  
Date

NORTHERN OREGON CORRECTIONS  
 FUND SUMMARY BY DEPARTMENT  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|   | PERIOD ACTUAL     | YTD ACTUAL          | BUDGET               | VARIANCE             | PCNT        |
|---|-------------------|---------------------|----------------------|----------------------|-------------|
| <u>ADMINISTRATION DEPARTMENT</u>                |                   |                     |                      |                      |             |
| <u>REVENUE</u>                                  |                   |                     |                      |                      |             |
| ADMIN REIMBURSEMENTS                            | 103,424.74        | 1,005,953.37        | 1,688,807.00         | 682,853.63           | 59.6        |
| PROPERTY TAXES                                  | .00               | 301.13              | .00                  | ( 301.13)            | .0          |
| RENTAL REVENUES                                 | 58,604.79         | 493,369.15          | 738,935.00           | 245,565.85           | 66.8        |
| OTHER REVENUES                                  | 2,836.91          | 35,423.27           | 10,800.00            | ( 24,623.27)         | 328.0       |
| <b>TOTAL ADMINISTRATION DEPARTMENT REVENUE</b>  | <b>164,866.44</b> | <b>1,535,046.92</b> | <b>2,438,542.00</b>  | <b>903,495.08</b>    | <b>63.0</b> |
| <u>EXPENSES</u>                                 |                   |                     |                      |                      |             |
| <u>PERSONNEL SERVICES</u>                       |                   |                     |                      |                      |             |
| SALARY & WAGES                                  | 88,028.90         | 699,355.88          | 1,117,942.00         | 418,586.12           | 62.6        |
| PAYROLL TAXES                                   | 6,967.92          | 57,289.41           | 89,629.00            | 32,339.59            | 63.9        |
| BENEFITS  | 32,294.35         | 262,825.42          | 481,599.00           | 218,773.58           | 54.6        |
| <b>TOTAL PERSONNEL SERVICES</b>                 | <b>127,291.17</b> | <b>1,019,470.71</b> | <b>1,689,170.00</b>  | <b>669,699.29</b>    | <b>60.4</b> |
| <u>MATERIALS &amp; SERVICES</u>                 |                   |                     |                      |                      |             |
| ADMINISTRATIVE                                  | 20,053.95         | 300,169.29          | 468,671.00           | 168,501.71           | 64.1        |
| INFORMATION TECHNOLOGY                          | 636.99            | 2,383.76            | .00                  | ( 2,383.76)          | .0          |
| KITCHEN   | 71.47             | 4,510.71            | 8,500.00             | 3,989.29             | 53.1        |
| MAINTENANCE                                     | 520.81            | 6,151.29            | 14,000.00            | 7,848.71             | 43.9        |
| MEDICAL   | .00               | .00                 | 500.00               | 500.00               | .0          |
| EXPENDITURE 80                                  | 376.56            | 3,739.05            | 5,400.00             | 1,660.95             | 69.2        |
| CONTRACTED SERVICES                             | 15,915.49         | 128,311.12          | 148,301.00           | 19,989.88            | 86.5        |
| <b>TOTAL MATERIALS &amp; SERVICES</b>           | <b>37,575.27</b>  | <b>445,265.22</b>   | <b>645,372.00</b>    | <b>200,106.78</b>    | <b>69.0</b> |
| <u>CAPITAL OUTLAY</u>                           |                   |                     |                      |                      |             |
| CAPITAL OUTLAY                                  | .00               | 70,310.99           | 104,000.00           | 33,689.01            | 67.6        |
| <b>TOTAL CAPITAL OUTLAY</b>                     | <b>.00</b>        | <b>70,310.99</b>    | <b>104,000.00</b>    | <b>33,689.01</b>     | <b>67.6</b> |
| <u>CONTINGENCY</u>                              |                   |                     |                      |                      |             |
| CONTINGENCY                                     | .00               | .00                 | 301,410.00           | 301,410.00           | .0          |
| <b>TOTAL CONTINGENCY</b>                        | <b>.00</b>        | <b>.00</b>          | <b>301,410.00</b>    | <b>301,410.00</b>    | <b>.0</b>   |
| <b>TOTAL ADMINISTRATION DEPARTMENT EXPENSES</b> | <b>164,866.44</b> | <b>1,535,046.92</b> | <b>2,739,952.00</b>  | <b>1,204,905.08</b>  | <b>56.0</b> |
| <b>NET ADMINISTRATION DEPARTMENT</b>            | <b>.00</b>        | <b>.00</b>          | <b>( 301,410.00)</b> | <b>( 301,410.00)</b> | <b>.0</b>   |

ADULT CORRECTIONS DEPARTMENT

NORTHERN OREGON CORRECTIONS  
 FUND SUMMARY BY DEPARTMENT  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|   | PERIOD ACTUAL       | YTD ACTUAL          | BUDGET               | VARIANCE             | PCNT        |
|---|---------------------|---------------------|----------------------|----------------------|-------------|
| <u>REVENUE</u>                                    |                     |                     |                      |                      |             |
| COUNTY SUBSIDIES                                  | 161,410.92          | 2,743,984.86        | 3,873,861.00         | 1,129,876.14         | 70.8        |
| CONTRACT REVENUES                                 | 197,228.42          | 1,599,638.74        | 2,368,455.00         | 768,816.26           | 67.5        |
| REIMBURSEMENTS                                    | 12,134.09           | 108,895.49          | 130,000.00           | 21,104.51            | 83.8        |
| OTHER REVENUES                                    | 50,701.00           | 147,501.71          | 77,000.00            | ( 70,501.71)         | 191.6       |
| <b>TOTAL ADULT CORRECTIONS DEPARTMENT REVENUE</b> | <b>421,474.43</b>   | <b>4,600,020.80</b> | <b>6,449,316.00</b>  | <b>1,849,295.20</b>  | <b>71.3</b> |
| <u>EXPENSES</u>                                   |                     |                     |                      |                      |             |
| <u>PERSONNEL SERVICES</u>                         |                     |                     |                      |                      |             |
| SALARY & WAGES                                    | 217,433.00          | 1,703,331.26        | 2,497,938.00         | 794,606.74           | 68.2        |
| PAYROLL TAXES                                     | 16,842.91           | 132,079.19          | 188,015.00           | 55,935.81            | 70.3        |
| BENEFITS  | 97,218.24           | 807,865.93          | 1,338,010.00         | 530,144.07           | 60.4        |
| <b>TOTAL PERSONNEL SERVICES</b>                   | <b>331,494.15</b>   | <b>2,643,276.38</b> | <b>4,023,963.00</b>  | <b>1,380,686.62</b>  | <b>65.7</b> |
| <u>MATERIALS &amp; SERVICES</u>                   |                     |                     |                      |                      |             |
| ADMINISTRATIVE                                    | 130,486.58          | 1,083,761.22        | 1,794,355.00         | 710,593.78           | 60.4        |
| INFORMATION TECHNOLOGY                            | 3,814.20            | 38,252.63           | 54,500.00            | 16,247.37            | 70.2        |
| ADULT/JUVENILE SUPPLIES                           | 5,331.32            | 61,091.68           | 97,500.00            | 36,408.32            | 62.7        |
| MAINTENANCE                                       | 4,633.06            | 29,418.57           | 39,000.00            | 9,581.43             | 75.4        |
| MEDICAL   | 15,763.74           | 164,784.91          | 220,000.00           | 55,215.09            | 74.9        |
| MENTAL HEALTH/PROGRAMS                            | 10.00               | 605.46              | 4,000.00             | 3,394.54             | 15.1        |
| STAFF SUPPORT                                     | 606.51              | 28,950.04           | 70,000.00            | 41,049.96            | 41.4        |
| CONTRACTED SERVICES                               | 21,176.67           | 187,623.50          | 340,000.00           | 152,376.50           | 55.2        |
| <b>TOTAL MATERIALS &amp; SERVICES</b>             | <b>181,822.08</b>   | <b>1,594,488.01</b> | <b>2,619,355.00</b>  | <b>1,024,866.99</b>  | <b>60.9</b> |
| <u>CAPITAL OUTLAY</u>                             |                     |                     |                      |                      |             |
| CAPITAL OUTLAY                                    | .00                 | 81,460.38           | 243,915.00           | 162,454.62           | 33.4        |
| <b>TOTAL CAPITAL OUTLAY</b>                       | <b>.00</b>          | <b>81,460.38</b>    | <b>243,915.00</b>    | <b>162,454.62</b>    | <b>33.4</b> |
| <b>TOTAL ADULT CORRECTIONS DEPARTMENT EXPENSE</b> | <b>513,316.23</b>   | <b>4,319,224.77</b> | <b>6,887,233.00</b>  | <b>2,568,008.23</b>  | <b>62.7</b> |
| <b>NET ADULT CORRECTIONS DEPARTMENT</b>           | <b>( 91,841.80)</b> | <b>280,796.03</b>   | <b>( 437,917.00)</b> | <b>( 718,713.03)</b> | <b>64.1</b> |
| <u>INTERFUND TRANSFER</u>                         |                     |                     |                      |                      |             |
| <u>REVENUE</u>                                    |                     |                     |                      |                      |             |
| <b>TOTAL INTERFUND TRANSFER REVENUE</b>           |                     |                     |                      |                      |             |
| <u>EXPENSES</u>                                   |                     |                     |                      |                      |             |

NORTHERN OREGON CORRECTIONS  
 FUND SUMMARY BY DEPARTMENT  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

|   | PERIOD ACTUAL | YTD ACTUAL    | BUDGET        | VARIANCE    | PCNT    |
|---|---------------|---------------|---------------|-------------|---------|
| <u>CLASS 80</u>                             |               |               |               |             |         |
| EXPENDITURE 00                              | .00           | 100,000.00    | 100,000.00    | .00         | 100.0   |
| TOTAL CLASS 80                              | .00           | 100,000.00    | 100,000.00    | .00         | 100.0   |
| <hr/>                                       |               |               |               |             |         |
| TOTAL INTERFUND TRANSFER EXPENSES           | .00           | 100,000.00    | 100,000.00    | .00         | 100.0   |
| NET INTERFUND TRANSFER                      | .00           | ( 100,000.00) | ( 100,000.00) | .00         | (100.0) |
| <br>  |               |               |               |             |         |
| <u>JUVENILE DETENTION DEPARTMENT</u>        |               |               |               |             |         |
| <u>REVENUE</u>                              |               |               |               |             |         |
| COUNTY SUBSIDIES                            | 45,701.17     | 776,922.86    | 1,096,832.00  | 319,909.14  | 70.8    |
| CONTRACT REVENUES                           | 41,805.00     | 792,937.01    | 1,019,225.00  | 226,287.99  | 77.8    |
| REIMBURSEMENTS                              | 891.19        | 11,332.32     | 10,000.00     | ( 1,332.32) | 113.3   |
| OTHER REVENUES                              | 2,504.70      | 23,200.71     | 28,000.00     | 4,799.29    | 82.9    |
| TOTAL JUVENILE DETENTION DEPARTMENT REVENUE | 90,902.06     | 1,604,392.90  | 2,154,057.00  | 549,664.10  | 74.5    |
| <br>  |               |               |               |             |         |
| <u>EXPENSES</u>                             |               |               |               |             |         |
| <u>PERSONNEL SERVICES</u>                   |               |               |               |             |         |
| SALARY & WAGES                              | 138,928.70    | 874,370.09    | 1,231,277.00  | 356,906.91  | 71.0    |
| PAYROLL TAXES                               | 10,947.83     | 68,520.36     | 94,541.00     | 26,020.64   | 72.5    |
| BENEFITS                                    | 54,451.95     | 378,373.36    | 571,097.00    | 192,723.64  | 66.3    |
| TOTAL PERSONNEL SERVICES                    | 204,328.48    | 1,321,263.81  | 1,896,915.00  | 575,651.19  | 69.7    |
| <br>  |               |               |               |             |         |
| <u>MATERIALS &amp; SERVICES</u>             |               |               |               |             |         |
| ADMINISTRATIVE                              | 13,539.11     | 149,722.08    | 248,065.00    | 98,342.92   | 60.4    |
| INFORMATION TECHNOLOGY                      | 124.96        | 498.89        | 1,000.00      | 501.11      | 49.9    |
| ADULT/JUVENILE SUPPLIES                     | 840.26        | 9,967.11      | 14,000.00     | 4,032.89    | 71.2    |
| MAINTENANCE                                 | 97.74         | 5,418.26      | 10,500.00     | 5,081.74    | 51.6    |
| MEDICAL                                     | 17.02         | 8,402.83      | 7,900.00      | ( 502.83)   | 106.4   |
| MENTAL HEALTH/PROGRAMS                      | 138.57        | 12,855.78     | 3,700.00      | ( 9,155.78) | 347.5   |
| STAFF SUPPORT                               | 39.98         | 3,120.64      | 7,750.00      | 4,629.36    | 40.3    |
| CONTRACT SERVICES                           | 3,284.58      | 27,698.00     | 54,900.00     | 27,202.00   | 50.5    |
| TOTAL MATERIALS & SERVICES                  | 18,082.22     | 217,683.59    | 347,815.00    | 130,131.41  | 62.6    |
| <br>  |               |               |               |             |         |
| <u>CAPITAL OUTLAY</u>                       |               |               |               |             |         |
| CAPITAL OUTLAY                              | 1,268.61      | 120,805.06    | 270,000.00    | 149,194.94  | 44.7    |



NORTHERN OREGON CORRECTIONS  
 FUND SUMMARY BY DEPARTMENT  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

| GENERAL FUND                                |               |              |                 |                 |         |
|---|---------------|--------------|-----------------|-----------------|---------|
|   | PERIOD ACTUAL | YTD ACTUAL   | BUDGET          | VARIANCE        | PCNT    |
| TOTAL CAPITAL OUTLAY                        | 1,268.61      | 120,805.06   | 270,000.00      | 149,194.94      | 44.7    |
| TOTAL JUVENILE DETENTION DEPARTMENT EXPENSE | 223,679.31    | 1,659,752.46 | 2,514,730.00    | 854,977.54      | 66.0    |
| NET JUVENILE DETENTION DEPARTMENT           | ( 132,777.25) | ( 55,359.56) | ( 360,673.00)   | ( 305,313.44)   | ( 15.4) |
| NET GENERAL FUND                            | ( 224,619.05) | 125,436.47   | ( 1,200,000.00) | ( 1,325,436.47) | 10.5    |



# NORCOR CORRECTIONS FACILITIES

Wasco-Gilliam-Hood River-Sherman  
201 Webber Street  
The Dalles, OR 97058  
541-298-1576  
Fax 541-298-1082



Dear Members of the Oregon State Alcohol and Drug Policy Commission and Opioid Settlement Board,

As rates of substance abuse, drug overdoses, and associated social problems continue to rise, Oregon's Columbia River Gorge communities are in urgent need of your support. A lack of treatment facilities and mental health providers has severely limited our state's capacity to effectively address these pressing issues. It is increasingly recognized by state and national leaders that one validated and cost-effective solution to bridge this gap is by establishing dedicated community spaces for people in Recovery. These spaces cater to individuals recovering from drug, alcohol, and other addictions, providing them with opportunities to attend self-help groups, build drug and alcohol-free social connections, engage in healthy recreational activities, adopt new lifestyles, and access peer recovery mentors. Unfortunately, such support is lacking in our Columbia River Gorge region.

The Gorge Recovery Center, a community-based, peer-led Oregon 501(c)(3) non-profit organization, aims to fill this crucial gap by establishing recovery centers in Wasco and Hood River Counties. These centers will not only assist individuals on their journey to recovery but also serve as focal points for local recovery efforts. Moreover, they will provide much-needed support to the non-professional recovery community, which currently struggles to find suitable spaces for meetings, activities, and accessible peer support.

Led by respected behavioral health and prevention professionals from local substance use disorder and mental health treatment organizations, government agencies, and civic institutions, the Gorge Recovery Center initiative has a proven track record of accountability, responsibility, and collaboration with community partners. We have full confidence in their ability to steward state funds responsibly, faithfully fulfill their mission, and contribute to the creation of healthier communities in the Columbia River Gorge.

At NORCOR we are acutely aware of the crises facing our Columbia River Gorge communities because of substance abuse issues. We wholeheartedly endorse The Gorge Recovery Center's mission and urge you to approve their funding request for Oregon State opioid settlement dollars. By doing so, we can harness the power of community and peer recovery to combat the substance abuse crisis in the Columbia River Gorge region.

Sincerely,

Nichole Biechler  
Business Manager

Joyce Orendorff  
Jail Commander

Daniel White  
Detention Manager